



Plan for Safety

Every Kaiser Permanente employee, manager, physician and member has a right to expect a safe place to work and receive care. It's also why every department must have a safety action plan to identify hazards, develop solutions and ensure a safe working environment.



ACTIVITY



Step 1: Does your department have a safety action plan?

- » Ask your unit-based team co-leads if your department has a [safety action plan](#), a web-based tool that enables your team to identify, track, and monitor common hazards. To access the [safety action plan](#), log onto the KP network.



Step 2: Take Action

- » If your department has a [safety action plan](#), ask your UBT co-leads to download and share it with the team.

- » If there is no plan, create a UBT project using SMART goals (Specific, Measurable, Attainable, Relevant, Time-bound) to address department challenges.



Step 3: Follow up

- » Ask your UBT co-leads to regularly share the department safety plan for follow-up and action.
- » Keep safety issues high in people's thoughts and actions.
- » Remind your co-workers to look out for one another and follow department safety guidelines.

HRconnect

DID YOU KNOW? Kaiser Permanente is moving to a new HR system in December. Log onto the KP network to learn how [HRconnect](#) will make it simpler to manage your work life all in one place.